



ERYRI NATIONAL PARK AUTHORITY FREEDOM OF INFORMATION ACT 2000 INFORMATION GUIDE

WHO WE ARE AND WHAT WE DO	
Authority History	Go to the History and Heritage section of our website
Members Contact Information	Go to the Members section of our website
Planning Service	Go to the Planning and Development section of our website
Conservation, Agriculture, Woodlands and Biodiversity Work	Go to the Conservation Work section of our website
Visiting and public access	Go to the Visit section of our website
WHAT WE SPEND AND HOW WE SPEND IT	
Annual audited accounts and balance sheet, funding sources and expenditure breakdown	Go to the Finance section of our website
Executive Summaries of Audit Wales and Internal Auditors Final Reports	Go to the Finance section of our website
Invitations to Tender	Go to the Opportunities section of our website or visit Sell2Wales
Standing Orders: Contracts	Click on Standing Orders to open the document
Members Scheme of Allowances	Go to the Members Allowances section of our website
Summary of Members Allowances Payments	Go to the Members Allowances section of our website
Pay and Grading Structures	E-mail your request to: Adnoddau.Dynol@eryri.llyw.cymru

WHAT OUR PRIORITIES ARE AND HOW WE ARE DOING

Annual Report	Go to the Publications section of our website
Corporate Work Programmes – progress reports and final results	See Performance & Resources Committee Agendas under the P&R Committee section of our website
Eryri Local Development Plan	Go to the Local Development Plan area of our website
Cynllun Eryri – Eryri National Park Partnership Plan	Go to the Cynllun Eryri section of our website
Wales Audit Office Reports and Annual Letters	See Performance & Resources Committee Agendas under the P&R Committee section of our website

HOW WE MAKE DECISIONS

Information about Authority Meetings, Timetables of Meetings, Live Webcasts and Recordings of Previous Meetings	Go to the Authority Meeting section of our website
Agendas and Minutes of the Authority, Committees and Sub Committees held for the last 3 financial years.	Go to the Meetings and Committees section of our website
Agendas and Minutes of the Authority, Committees and Sub Committees held prior to the last 3 financial years.	E-mail your request to: parc@eryri.llyw.cymru
Scheme of Delegation	Click on this link Officer Planning Scheme of Delegation to open document
Standing Orders	Click on this link Standing Orders to open document

OUR POLICIES AND PROCEDURES

Complaints Procedure	Go to the Make a Complaint section of our website
Welsh Language Standards	Go to the WL-Standards section of our website
Current Vacancies & Volunteering Opportunities	Go to the Opportunities section of our website

Charging Policy for Copies	E-mail your request to: parc@eryri.llyw.cymru
All other policies and procedures	E-mail your request to: parc@eryri.llyw.cymru
LIST AND REGISTERS	
Register of Members Declarations of Interests	Go to the Members Register of Interest section of our website
Register of Gifts and Hospitality	E-mail your request to: parc@eryri.llyw.cymru
List of Conservation Areas	Go to the Conservation Areas section of our website
Listed Buildings Register	E-mail your request to: parc@eryri.llyw.cymru
Weekly List of New Planning Applications	Go to the Weekly Applications Lists section of our website
THE SERVICES WE OFFER	
Planning Information	
Current Planning Applications and associated documents and plans	Go to the Search Planning Applications section of our website (limited information available). Full planning files available for inspection at SNPA Head Office, Penrhyndeudraeth.
General guidance for planning applications	Go to the Planning Permission section of our website
Report an unauthorised development	Go to the Raise a Concern section of our website
Information on how to appeal a planning decision	Go to the Appeal a Planning Decision section of our website
All other information	E-mail your request to: Cynllunio@eryri.llyw.cymru
Grants and Funding Information	
Information on Various Grants Schemes and Application Forms	E-mail your request to: parc@eryri.llyw.cymru

Visitor Information	
Accommodation, access guides, places to visit, paths, walks and cycle routes, public transport and Information Centres	Go to the Visit section of our website

Charging for Information

There will be no publication charge for information on-line.

Charges may be necessary to re-coup part or all of the cost of some printed publications as well as postage costs. You will be informed of any charges beforehand.

Copyright

National Park Authority copyrights are reserved but material appropriately attributed may be reproduced for purposes of private study or research with permission.

Information Format

It is possible to arrange that some publications be available in large print, braille or on audio tape. This will not incur any extra charges. If you would like any publications in this format, please contact us.

Information not included in the scheme

- Information that is restricted under the terms of the Local Government Act, 1972.
- Information that would compromise the privacy of an individual.
- Information given under a statutory guarantee that confidentiality would be protected, where there was no legal obligation to provide the information and no agreement sought for it to be published.
- Information or other records or research that are still in the course of completion.
- Confidential material relating to legal matters.
- Information and/or data that could compromise conservation purposes.
- Material that is commercially or industrially sensitive.
- Confidential tendering, contractual and financial data.
- Draft responses to Auditors.
- Information held by the Authority belonging to other individuals and organisations may also be exempted depending on the copyright terms under which the information is held.

If the type of information you are looking for cannot be found under the classifications above you can try searching the National Park Authority Website:

www.eryri.llyw.cymru or contact Bethan.Hughes@eryri.llyw.cymru

Complaints and Feedback

We intend to be as open as possible and provide you with the information you have requested, however the Authority may not always provide the requested information. Where we apply exemption provisions and withhold the information, we will write to you giving our reasons for refusal.

If you are dissatisfied with our response, you can follow our complaints procedure (which is available at the National Park Authority Office or on the website). You will also be able to complain direct to the Information Commissioner if you feel we have not complied with our obligations under the Freedom of Information Act 2000.

If you wish to comment and give feedback about the publication scheme we would be pleased to hear from you. Please contact:

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